

Site Visit Programmatic Questions
Choices Pregnancy Center - August 4, 2015

1. Update Report

- Review your two most recently submitted Update Reports: are you meeting Report Count goals?
- Note any significant differences between the reports: are programs stable? Improving? What do the reports indicate about progress in your programs? Choices Pregnancy Center has had stable and increasing numbers in their services provided since the beginning of the grant.

2. Work Plan

- Review your 2012-16 grant application's description of the program you are asking to be funded. Note the services and activities you said you would provide and the number of clients you would serve.
- Prepare a short summary of your current program(s) and the number of clients being served. How does what you describe in the application compare with what you are currently providing? Have any programs and/or activities or services been added or removed? Have the number of clients being served per quarter decreased or increased since October, 2012? Is there anything particular you want to share about your current program to explain its current status?
Summary was provided and is in the CPC file.
- Do you anticipate making any changes to the 2015-16 Work Plan? If so, in what way and for what reasons?
Not at this time.

3. Fiscal Review

- Review of the 2014-15 expenditures spreadsheet
- Have you or do you intend to revise your 2015-16 budget justification? Keep in mind that the current budget justification remains in effect until a revision is approved.
- Review the guidelines regarding expectations for invoice and verification submissions (attached), and the new requirement to submit both to financial for invoice payment. Review MDH's efforts to move to paperless invoicing.
- If your Financial Reconciliation has taken place, the findings will be reviewed.
The financial reconciliation has not occurred but will be conducted in 2015-16.
- If you have an elevated risk designation, and your report cited any concerns, these will be discussed.

4. Grant Closeout Form

- You will have an opportunity to review a draft of your Grant Closeout Form.

5. 2014-16 Evaluation (availability of items below depend on date of site visit)

- Your 2014 Evaluation Report Summary will be discussed.

- Your 2015-16 Evaluation Plan will be discussed. Any suggestions provided in your 2013-14 Report Summary should be included in the plan, if you are continuing the same evaluation. If you are planning a new evaluation, details will be discussed. CPC will be using a subcontractor to help with the design of their evaluation project that will evaluate client's use of and understanding of safe sleep techniques.

6. Positive Alternatives website

- The PA website is being/has been reconfigured. Its scope is reduced. Resources for grantees will remain basically the same.
- Consider providing suggestions for additions/deletions

7. Provide Updates

- Have you made any changes to your application Face Sheet data?
Yes, changes were submitted.
- Do you want to revise your website posting?
Not at this time.

8. Issues specific to this grantee

None at this time.

9. Tour of Facility

- If your facility has been remodeled or updated with grant funds, be prepared to provide a tour of the area
- If grant-funded activity areas have been significantly altered, be prepared to provide a tour of the area

Staff conducted a tour of the center.

10. How can MDH be more supportive of your program?

11. Other?

Choices Pregnancy Center has been grant funded through the Positive Alternatives program since 2006. They have demonstrated since their initial funding period responsible use of their PA funding to better serve their community and client's needs. Their program continues to grow as does their outreach within the community they serve. CPC provides options counseling, parenting education, and mentoring for their clients. The Center's new PA funded website, blog, and facebook presence is impressive. A newer program called *Real Essentials*, is a type of relationship and leadership education program they offer to area schools and groups.

Under the leadership of Executive Director, Karen Boots, CPC has made outstanding progress with their programs using PA funding. It was a pleasure to visit their warm and inviting, well-organized Center.